POOLE COUNCIL

MASTER FORWARD PLAN OF KEY AND OTHER DECISIONS

Notes for Members

1. Changes from previous Forward Plan are shown in bold.
2. Scrutiny Functions show the Overview Scrutiny Committee with the main responsibility.

KEY DECISIONS

Matter for Decision (1)	Decision Maker (2)	Date for Decision (3)	Consultees (4)	Means of Consultation (5)	Documents (6)	Scrutiny Function (7)
To consider an update on the Fourways Project	Cabinet	27th January 2009	Officers	Various Report	Report of Portfolio Holder for Social Care and Equalities	Health and Social Care
To consider recommendations on various changes to Council Policy regarding JICC	Cabinet	27th January 2009	JICC/Officers and Consultative Committee	Report and Minutes of Joint Information Consultative Committee (JICC)	Report of Head of Human Resources	Council Efficiency and Effectiveness
To consider recommending to Council approval of the Poole Crematorium Mercury Abatement Plant Scheme Procurement Route and Funding Plan	Cabinet	27th January 2009 – Council – 19th February 2009	Officers	Report of the Head of Leisure Services	Report of Head of Leisure Services and legislation	Environment Overview and Scrutiny
To consider and approve the Council Tax 'T' base figure	Cabinet	27th January 2009	Officers	Report/Data	Report of Head of Financial Services	Council Efficiency and Effectiveness
To consider establishing a Member Working Party to consider Joint Commission of Building Consultancy Services in partnership with Bournemouth Borough Council	Cabinet	10th February 2009	Economy Overview and Scrutiny Committee Officers	Meetings Report	Report of Portfolio Holder for Developing a Dynamic Economy	Economy Overview and Scrutiny

To consider a response to consultations on changing Council governance arrangements from Department for Communities and Local Government		10th February 2009	Officers	Report	Report of Head of Legal and Democratic Services	Council Efficiency and Effectiveness
Schools for the Future – proposals for personalising learning	Recommendation to Cabinet for Council decision	10th Feb 2009 19th Feb 2009 Council	Building Schools for the Future Board Officers	Meetings Report	Report of Portfolio Holder for Building Schools for the Future	Children and Young People
To consider proposals for Children's Centre at Hamworthy Library	Cabinet	10th February 2009	Education Capital Programme Group	Meetings Report	Report of Portfolio Holder for Children and Young People	Children and Young People
To consider commencing Phase 3 of the SE Dorset Multi Modal Transport Study and revised governance arrangements	Cabinet Council	3 March 2009 – Council - 7 April 2009	Officers/Members Bournemouth Borough Council Dorset County Council	Meetings / Reports	Report of Head of Transportation Services	Economy Overview and Scrutiny
Part 3 of the Borough of Poole (Poole Harbour Opening Bridges) Order to ensure delivery of the land required for the new bridge and approaches (may be confidential)	Cabinet Council	3 March 2009 – Council – 7 April 2009	Regeneration Project Board External Consultants	Report / Negotiations Meetings	Report of the Acting Head of Property Services	Efficiency and Effectiveness Overview and Scrutiny
To consider adopting a Waste Strategy for 2008/2018	Cabinet Council	3 March 2009 - Council 7th April 2009	Cabinet/Waste Strategy Working Party Environment Overview and Scrutiny Committee	Meetings Report	Report of Portfolio Holder Environment	
To consider a revised Treasury Management Policy	Cabinet	3 March 2009	Officers	Various	Report of Head of Financial Services	Efficiency and Effectiveness Overview and Scrutiny
To consider any changes to the Council's Capital Programme and budget and any virements	Cabinet	3 March 2009	Service Unit Heads Portfolio Holders	Budget Statements	Report of Head of Financial Services	Efficiency and Effectiveness Overview and Scrutiny

To consider the Council's response to the Sustainable Communities Act	Cabinet	3 March 2009	Officers	Meetings Legislation	Report of Head of Legal and Democratic Services	Efficiency and Effectiveness Overview and Scrutiny
To consider adopting a Policy on controlling Balloon Release on Council owned land in the Borough	Portfolio Holder for Strengthening our Communities Councillor Adams	14th April 2009	Officers Public Leisure Services Property Services	Feedback	Report of Head of Environmental and Consumer Protection Services	Environment Overview and Scrutiny
To consider the Council's 3rd Quarter Performance Indicators	Cabinet	14th April 2009	Officers	Monitoring Reports	Report of Strategic Director	Efficiency and Effectiveness Overview and Scrutiny
To consider a Business Case for Sterte Court Biomass Project	Cabinet	14th April 2009	Officers/Members	Various	Report of Portfolio Holders for Social Care and Equalities and Environment	Environment Overview and Scrutiny
To consider the Recycling Credits Scheme extension to all third party Community Groups and Non-Profit organisations in the Borough	Cabinet	14th April 2009	Environment Overview and Scrutiny Committee Officers	Report Usage feedback	Report of the Head of Environmental and Consumer Protection Services	Environment Overview and Scrutiny
To consider the SLM Review of Leisure Centres outsourced contract and its recommendation	Cabinet	14th April 2009	Service users Environment Overview and Scrutiny Committee SLM Contract Review Working Party	Data Reports Meetings	Report of the SLM Contract Review Working Party	Environment Overview and Scrutiny
To consider adopting a Carbon Reduction Management Plan	Cabinet	14th April 2009	Service Users Officer Groups Management Team	Meetings/ various data	Report of Acting Head of Property Services	Environment Overview and Scrutiny
To consider findings and recommendations from the Customer First Scrutiny Review	Cabinet	14th April 2009	Working Party Customer First Council Efficiency and Effectiveness Overview and Scrutiny	Meetings Review of data	Report of Chairman of Council Efficiency and Effectiveness	Council Efficiency and Effectiveness Overview and Scrutiny

To consider approving a request from Environment Overview and Scrutiny Committee for the replacement of old play equipment for 8/13 year olds "Playbuilder" Scheme	Cabinet	14th April 2009 Environment Overview and Scrutiny Committee	Government funding bid	Report of Head of Leisure Services	Government publication	Environment Overview and Scrutiny
To consider and endorse an update on the physical access to Council owned buildings (DDA Act)	Cabinet	14th April 2009	Officers	Meetings/ Reports	Report of Acting Head of Property Services	Council Efficiency and Effectiveness Overview and Scrutiny
To consider seeking Cabinet/Council approval for Capital Expenditure for Lilliput First School and results of consultation on Published Admission Numbers	Cabinet Council	14th April 2009 12th May 2009	Public Parents Governors/staff Children Capital Programme Monitoring	Public Notice Reports Meeting	Report of Portfolio Holder for Children and Young People	Children and Young People
Annual Audit and Inspection Letter 2007/2008. Audit Commission to consider the Letter for onward transmission	Cabinet	14th April 2009	Officers	Meetings CPA Report	Report of Head of Financial Services	Council Efficiency and Effectiveness Overview and Scrutiny
To consider approving the proposed School Admission arrangements for 2010/11	Cabinet	14th April 2009	Governing Bodies, Neighbouring Diocesan Authorities and Local Authorities	Website Copies of proposal sent to all detailed in (4)	Report of Heads of Children and Young People's Integrated Services, Children and Young People's, Strategy, Quality and Improvements	Children and Young People
Appointment of Working Parties/Advisory Groups	Cabinet	12 May 2009	Political Groups	Meetings	Nominations forwarded to Head of Legal and Democratic Services	Council Efficiency and Effectiveness O&S

Public consultation on proposals to consider the number of School places in primary phase for September 2011	Cabinet	2nd June 2009	Public/Officers	Meetings	Data Report of Portfolio Holder for Children and Young People	Children and Young People
Branksome Recreation Ground – proposal from Poole Town Football Club – Report of Chairman of Environment O&S	Cabinet	2 June 2009	Residents Environment O&S Committee	Advertisement of Proposals Public Meeting Committee Meeting	Report of Head of Leisure Services	Environment O&S
Council Budget Monitoring 2008/09 Financial Outturn 1 April 2008-31 March 2009	Cabinet/Council (for transfers over £250k)	2 June 2009 9 June 2009	Service Units Portfolio Holders	Financial Data	Report of Head of Financial Services	Council Efficiency and Effectiveness O&S
Medium Term Financial Plan (MTFP) Update 2010-2013 To consider the timetable and introduction of a formal savings and grade process to support the Budget process for 2010/2011	Cabinet	2 June 2009	Service Unit Heads Senior Management Team Portfolio Holders/Leader	Meetings Financial Data	Report of Head of Financial Services	Council Efficiency and Effectiveness O&S
Land at Terrace Row – West Quay Road – Proposed lease. To seek authority to grant a temporary lease to Sunseekers for land for car parking. To ensure no security of tenure is created	Cabinet	2 June 2009	Officers/Portfolio Holders	Various	Report of Acting Head of Property Services	Council Efficiency and Effectiveness O&S
Customers First Business Case To consider approving the Business Case for the next stage of Customers First and the allocation of funds	Cabinet	2 June 2009	Officers/Portfolio Holders Customer First Board	Meetings Report / data	Report of Portfolio Holder for Social Care and Equality	Council Efficiency and Effectiveness O&S
Review of the Council's Treasury Management Policy	Cabinet/Council	14 July 2009 21 July 2009	Officers Senior Management Team	Meetings Financial Markets	Report of Head of Financial Services	Council Efficiency and Effectiveness O&S

Council Budget Monitoring To consider any changes to the Capital Programme and/or virements required	Cabinet	14th July 2009	Service Units	Budget Monitoring Financial data	Report of Head of Financial Services	Council Efficiency and Effectiveness Overview and Scrutiny
To consider recommendations on various changes to Council Policy on staffing matters	Cabinet	14 July 2009	Joint Information and consultative Council/Trade Unions/Officers	Meetings/ reports/Minutes (JICC)	Report of Head of Human Resources	Council Efficiency and Effectiveness Overview and Scrutiny
To receive a presentation by the Care Quality Commission on the recent findings of the Inspection "Wellbeing and Choice" and to consider an Action Plan arising from it	Cabinet	14 July 2009	Service Users Officers Partners Members	Meetings / document inspection	Report of the Inspector Report of the Strategic Director (Adult Social Services)	Health and Social Care Overview and Scrutiny
Approve a response to a Consultation Paper by the Tenant Services Authority	Portfolio Holder Councillor Ms Atkinson	2 Sept 2009	Officers Portfolio Holder	Meetings/Report	Report of Head of Housing and Community Services	Health and Social Care Overview and Scrutiny
To consider approving the Performance Reward Grant Allocation Process	Cabinet	8 Sept 2009	Poole Partnership Performance Group	Meetings/Report	Report of Strategic Director	Communities Overview and Scrutiny
To consider the End of Year Performance Report	Cabinet	8 Sept 2009	Service Units/public	Data/Report	Report of Strategic Director	Council Efficiency and Effectiveness Overview and Scrutiny
'Fairness for All' Scheme To consider approving and adopting the above Equality Scheme for 2009/12	Cabinet	8 Sept 2009	Communities Overview and Scrutiny Committee	Meetings/data/ Report	Report of Strategic Director	Council Efficiency and Effectiveness Overview and Scrutiny
Children and Young People's Services Consultation	Cabinet	8 Sept 2009	Children's Services Overview and Scrutiny Committee / Officers	Meetings / Report	Report of Strategic Director (Children's Services)	Children and Young People Overview and Scrutiny

Borough of Poole (Poole Harbour Opening Bridges) Order 2006 and Transport and Works Act 1992 – Land Acquisition and Acquisition of Easements	Cabinet	8 Sept 2009	Officers	Meetings / discussion / negotiations	Report of Acting Head of Property Services	Council Efficiency and Effectiveness Overview and Scrutiny
Children's Trust Governance Board – Memorandum of Agreement	Cabinet	8 Sept 2009	Children's Trust Board	Draft Memorandum / Report / meetings	Report of Strategic Director (Children's Services)	Children and Young People Overview and Scrutiny
Acquisition of Unit 3 Park Place for the Use of the Substance Misuse Assessment and Referral Team (SMART)	Portfolio Holder for Council Efficiency and Effectiveness, Councillor Sorton	8 Sept 2009	Asset Management Group / Officers Drug Action Team	Report/ Meetings	Report of Acting Head of Property Services	Council Efficiency and Effectiveness Overview and Scrutiny
Early Project Closure Materials Recovery Facility and Project Initiation Nuffield Road Upgrade	Cabinet	8 September 2009	Officers Bournemouth Borough Council Contractor Viridor	Meetings	Report of Head of Environmental and Consumer Protection Services	Environment
To consider and approve a 'Buy with Confidence' Approved Trader Scheme	Cabinet	8 September 2009	Environment Overview and Scrutiny Officers	Meetings Reports	Report of Portfolio Holder – Protection Pool's Environment	Environment O & S
Amendment to Asbestos Policy	Portfolio Holder Councillor Sorton	To be advised	JICC/Trades Unions Officers	Meetings / Report	Report of Head of Property Services	Efficiency and Effectiveness Overview and Scrutiny Committee
Council Budget Monitoring	Cabinet	8th September 2009	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	

To consider an update of the Council's Medium Term Financial Plan	Cabinet	8 September 2009	Officers / Management Team	Financial data / Report	Report of Head of Financial Services	Council Efficiency and Effectiveness Overview and Scrutiny
Dorset Camera Partnership To consider continuing Membership of the above and the financial implications	Cabinet	13 October 2009	Officers Portfolio Holder	Various	Report of Head of Transportation Services	Environment
Council Budget Monitoring and Update	Cabinet	13th October 2009	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	
To receive an Equal pay update report regarding the implementation of job evaluation outcomes and a new pay and grading structure	Cabinet	3rd November 2009	Officers Trade Unions Members	Steering Groups Meetings (main group and schools group) / negotiations with Trade Union representatives	Report of Head of Human Resources	Efficiency and Effectiveness Overview and Scrutiny Committee
Council Budget Monitoring	Cabinet	3rd November 2009	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	
To consider proposals for Astro Turf at Rossmore Community College	Cabinet	To be advised	Officers	Various	Report of Head of Leisure Services	Communities Overview and Scrutiny
Council Budget Monitoring	Cabinet	1st December 2009	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	
To consider and approve an Events Management Policy	Cabinet	8th December 2009	Environment Overview and Scrutiny Committee /Officers	Meetings / Report	Report of Portfolio Holder – Protecting Poole's Environment	Environment Overview and Scrutiny
To consider consultation on the Council's proposed budget and Medium Term Financial Plan	Cabinet	8th December 2009	Area Committees Local Strategic Partnership	Meetings / presentation	Report of Head of Financial Services	Efficiency and Effectiveness Overview and Scrutiny Committee

To consider approving the submission of the Building Schools for the Future Outline Business Case	Cabinet Recommendation to Council	Council 15 December 2009	Bournemouth Borough Council / Officers / Steering Group		Report of Strategic Director (Andrew Flockhart)	Children and Young People
To consider adopting a revised Corporate Assessment Management Plan	Cabinet	26th January 2010	Officers Working Party Corporate Assessment Management	Meetings Reports	Report of Portfolio Holder for Council Efficiency and Effectiveness	Council Efficiency and Effectiveness
Council Budget Monitoring and to approve the Council Tax 'T' Base figure	Cabinet	26th January 2010	Financial Services	Data	Report of Head of Financial Services	Efficiency and Effectiveness Overview and Scrutiny Committee
Council Budget Monitoring	Cabinet	9th February 2010	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	
To recommend acceptance of Budget and Council Tax levels to Council	Cabinet	9th February 2010	Cabinet Overview and Scrutiny Committees	Meetings Reports Public Consultation	Report of Head of Financial Services	All Overview and Scrutiny Committees
Council Budget Monitoring	Cabinet	2nd March 2010	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	
Review of the Action Plan Arising from the Care Quality Commission Inspection of Adult Social Services	Cabinet	2nd March 2010	Officers / Health and Social Care Overview and Scrutiny Committee / Service Users	Action Plan / Reports / Meetings	Report of Strategic Director (Adult Social Services)	Health and Social Care Overview and Scrutiny
To consider adopting the Council's Corporate Asset Management Plan	Cabinet	2nd March 2010	Officers Property Management Group Corporate Management Team	Meetings Data	Report of the Head of Property Services and Asset Management	Efficiency and Effectiveness Overview and Scrutiny Committee
To consider adopting the Principles of the South Dorset Framework on Green Infrastructure	Cabinet	2nd March 2010	Dorset Councils Environment O&S Officers Corporate Management Team	Meetings / Reports	Report of the Head of Leisure Services	Environment Overview and Scrutiny Committee

To consider the Development of a Jointly Commissioned Building Control Service for Bournemouth Borough Council and the Borough of Poole	Cabinet Council	2nd March 2010 6th April 2010	Joint Member/Officer Working Party Cabinet Corporate Management Team	Meetings / Reports	Report of the Head of Building Consultancy Services	Environment Overview and Scrutiny Committee
To consider adopting the Site Specific Allocations of the Development Plan Document	Cabinet Council	2nd March 2010 6th April 2010	Public Area Committees Environment O&S Corporate Management Team	Meetings Presentations / Reports Statutory Consultation	Report of the Head of Planning and Regeneration Services	
Council Budget Monitoring To consider the progress of the Council's Capital Programme and any virements	**Cabinet**	**2nd March 2010**	**Officers**	**Financial data Monthly Update**	**Report of Head of Financial Services**	**Efficiency and Effectiveness Overview and Scrutiny Committee**
Council Budget Monitoring	Cabinet	13th April 2010	Officers / Corporate Management Team	Financial data Monthly Update	Report of Head of Financial Services	

OTHER DECISIONS

Matter for Decision (1)	Decision Maker (2)	Date for Decision (3)	Consultees (4)	Means of Consultation (5)	Documents (6)	Scrutiny Function (7)
To consider approving the Council's Budget Housing Revenue Account, Rent Setting and Council Tax Setting for 2009/10	Council	19th February 2009	Area Committees Cabinet Overview and Scrutiny Statutory Consultees	Meetings/ Reports	Report of Head of Financial Services Leader of the Council Scrutiny	All
To consider adopting revisions to the Council's Constitution	Annual Council	12th May 2009	Constitution Review Working Party	Meetings/ Reports	Report of Head of Legal and Democratic Services	Council Efficiency and Effectiveness
To consider elected a Mayor, Deputy Mayor and Sheriff and appointing Standing Committees of the Council	Annual Council	12th May 2009	Members Group Leaders	Various	Reports of the Head of Legal and Democratic Services	
To adopt a revised Council's Constitution	Council	9th June 2009	Review of Constitution Working Party Council Efficiency and Effectiveness O&S Committee Members	Report of Head of Legal and Democratic Services / Meetings	Report to Council and to Overview and Scrutiny Committee	Council Efficiency and Effectiveness O&S
To consider adopting revised Financial Regulations	Council	15 September 2009	Review of Constitution Working Party Council Efficiency and Effectiveness O&S Committee Members	Report of Head of Financial Services		

To consider recommendations from Cabinet on proposals for the "Outline Business Case" for "Building Schools for the Future"	Council	15 December 2009	Cabinet / Bournemouth Borough Council Cabinet Children's Services Capital Programme Board	Report / Consultation	Report of Portfolio Holder for Building Schools for the Future	Children's Services Overview and Scrutiny
To consider adopting a revised Gambling Policy	Council	18 February 2010	Licensing Committee	Report	Report of Head of Environmental and Consumer Protection Services and Portfolio Holder for Protecting the Environment	Environment Overview and Scrutiny Committee
To consider the Leader's recommendations from Cabinet setting the Council's Budget and Council Tax	Council	18 February 2010	Reports from Cabinet Area Committees	Report Public and Statutory Consultation	Report of Head of Financial Services	All Overview and Scrutiny Committees
To consider making a revised byelaw – Dogs on Beaches: Sandbanks	Council	To be advised	Environment Overview and Scrutiny Residents	Report / public notice / Meetings	Report of Head of Leisure Services	Environment
To consider approving the Site Specific Allocations Development Plan Document	Council	6th April 2010	Cabinet Environment Overview and Scrutiny Committee	Reports Meetings Public Consultation	Report of Head of Planning and Regeneration	Environment Overview and Scrutiny

Representations

Any person who wishes to make representations about any matter in respect of which a decision is to be made should contact Pauline Gill, Democratic Services Manager, Legal and Democratic Services, Civic Centre, Poole, BH15 2RU (Telephone 01202 633043) or e-mail
HYPERLINK mailto:p.gill@poole.gov.uk
p.gill@poole.gov.uk
10 working days before the first date shown for its consideration by the Cabinet.

Membership of the Cabinet
Councillor Dr Brian Leverett (Chairman), Leader of the Council
Councillor Mike White, Delivering Major Projects (including Schools for the Future) and Transportation Portfolio Holder
Councillor Neil Sorton, Council Efficiency and Effectiveness Portfolio Holder

Councillor Ron Parker, Developing a Dynamic Economy Portfolio Holder
Councillor Tony Woodcock, Supporting Children and Young People Portfolio Holder
Councillor Don Collier, Deputy Leader of the Council, Vice Chairman of Cabinet, Protecting Poole's Environment Portfolio Holder
Councillor Ms Elaine Atkinson, Social Care and Equalities Portfolio Holder
Councillor Peter Adams, Strengthening our Communities Portfolio Holder